

LOOKING FOR AN EXPERIENCE IN EUROPEAN ENVIRONMENTAL POLICY?



Assisting the Secretariat of the European Parliament Intergroup “Climate Change, Biodiversity and Sustainable Development”:

EBCD provides the Secretariat to one of the largest and most influential Intergroups within the European Parliament (EP). The Intergroup represents a forum of discussion for Members of the European Parliament (MEP) to learn, debate and create policies geared towards sustainable development. More information can be found [here](#).

The intern will assist the team in the following tasks:

- Attend Parliamentary Committees in the EP and other relevant meetings in Brussels, producing concise reports;
- Monitor the EU institutions' activities;
- Provide the necessary documentation for Intergroup meetings (agendas, name plates, documents, posters);
- Assist with the logistics of meetings in the European Parliament;
- Draft reports of meetings.

The intern should possess the following skills:

- Proficiency in English is required with additional EU languages considered an asset;
- Excellent organisational ability and flexibility to manage competing tasks and policy areas;
- Strong verbal and written communication skills;
- Positive attitude and willingness to learn.

Being at the heart of the European Institutions will offer the intern an invaluable experience and network!

Internships last 3 months, interns are recruited throughout the year. **The next intake is for December 2021 – February 2022.** Please send your application for the mentioned internship period from **October 2021** onwards.

Applications including CV and motivation letter should be sent to: regine.roncucci@ebcd.org