

## **JOB DESCRIPTION**

Position title:	International Affairs Officer
Reports to:	EBCD Director
Contract type:	Temporary – Fixed Term
Duration:	1 year, with possibility of a permanent contract.
Location:	Brussels, Belgium

### **I. EBCD's Mission**

EBCD is an international environmental non-governmental organization (NGO) with the main objective to promote the conservation and sustainable use of natural renewable resources both in Europe and worldwide. It supports science-based solutions, full stakeholder participation, due consideration for the socio-economic aspects and for cultural diversity.

### **II. The role**

EBCD is looking for an **International Affairs Officer** to support the work of EBCD on global processes related to fisheries, aquaculture, oceans and marine biodiversity. In close coordination with the Fisheries & Maritime Affairs Officer, the successful candidate will contribute to the work of EBCD towards strengthening the interface between fisheries management and ocean conservation. He or she will successfully contribute to EBCD's public affairs activities bringing to the team an analytical eye, political acumen and the ability to easily grasp and communicate scientific and technical issues.

### **III. Main Responsibilities**

- Monitor, engage in and inform global policy processes in relation to fisheries, aquaculture, oceans and marine biodiversity. These include CBD, BBNJ, UNFCCC, FAO, CITES, the UN Ocean Conference and Our Ocean Conference, among many others.
- Provide the Secretariat to the Fisheries Expert Group of the International Union for Conservation of Nature (IUCN-CEM-FEG). This entails: keeping relations with experts, coordinate scientific projects, help fundraising for future projects, maintaining contacts with governments and international organizations relevant for the projects, overseeing communications of IUCN-CEM-FEG activities.
- Organize side events in the context of high-level fora, managing speakers, communications, and logistics.

- Drafting regular policy briefings on global policy developments, policy analyses, press releases, and newsletters.
- The person will also work for around 15/20% of the time on files at EU level, mainly following the work of DG MARE's Advisory Councils, monitoring the work of EU institutions relevant for international ocean governance (especially PECH Committee) and participate, when needed, in DG ENV and DG MARE expert groups.

#### **IV. Profile**

##### **Required qualifications**

- A relevant degree in political science, economics, environmental sciences, international relations or similar;
- **3 years of experience** in project management, public affairs and communications in a similar position, preferably acquired in an international setting.
- Knowledge and preferably some experience in global policy processes, including the UNFCCC, CBD, FAO, CITES, BBNJ or similar.
- Experience in environmental policy, international relations, fisheries management, ocean governance, natural resource management.
- Experience in coordinating a group of experts/ coalition would be a plus.
- Capacity to engage in public affairs and build/maintain a network of relevant contacts;
- Excellent time management skills, with the ability to balance diverging demands and interests – ability to work in a rapidly changing, fast-paced environment is a must;
- Ability to work in a clear and organised manner – both independently and in a team;
- Strong written and verbal communication skills in **English** and an ability to communicate complicated messages clearly to different audiences, including through written materials and presentations; Knowledge of any other UN official language (French and Spanish in particular) is an asset;
- Very flexible attitude and ability to work naturally in highly-multicultural working environments.
- Ability to travel, including overseas trips to both Global North and Global South.

##### **What we offer:**

- A 1-year full-time contract with strong intention of renewal to a long-term contract;
- A competitive NGO salary and a wide range of benefits, including ecocheques and cheques repas;

- Exposure to a dynamic working environment and a chance to acquire further experience at the heart of global and EU environmental politics;
- The chance to travel and attend physical meetings, as allowed by Covid19-related measures.

## **V. Location**

This post is located in Brussels, Belgium. Teleworking maximum 2 days/ week.

## **VI. How to apply**

Interested candidates should email a cover letter and CV to Mr. Ilias Grampas ([ilias.grampas@ebcd.org](mailto:ilias.grampas@ebcd.org)) with Ms. Despina Symons ([despina.symons@ebcd.org](mailto:despina.symons@ebcd.org)) in copy by **23:59 CET Wednesday, 31 August**. Please write "International Affairs Officer – NAME SURNAME" in the subject of your email. Candidates will be invited for interview on a rolling basis.

Kindly note that **only** applications sent in **English** will be taken into account.

EBCD is an equal opportunity employer and committed to having a diverse workforce in terms of expertise and cultural backgrounds. We strongly encourage people from underrepresented groups to apply.

Please note that only shortlisted candidates will be contacted.